



SOCIETY OF COSMETIC CHEMISTS CODE OF ETHICS

The profession of cosmetic chemistry has become an increasingly important factor in the economic and social welfare of the community. It is our intention to assure the public of the integrity of its members and to maintain and advance the honor and dignity of the profession. The Society of Cosmetic Chemists has prepared the following code to define the rules of professional conduct and ethics binding on its members.

1. Every individual, on entering the profession of chemistry and thereby becoming entitled to full professional fellowship, incurs an obligation to advance the science and art of chemistry, to search diligently for truth, and to maintain established principles of professional conduct. He/she shall therefore:

- a. conduct his/her professional affairs in such a manner as to avoid grounds for litigation between himself/herself and his/her employer, his/her clients, his/her colleague or his/her employee.
- b. cooperate in up building the profession by exchanging general information and experience with his/her fellow chemists and the technical press unless such information is of confidential nature.
- c. make certain that the first publication regarding inventions or other scientific advances be made through the technical societies and technical publications and not through the public press.
- d. strive to ensure that credit for technical work be attributed as far as possible to the real authors of the work.

2. A Cosmetic Chemist has the duty as a scientist and as a citizen to consider his/her part in sustaining the laws, instructions and burdens of his/her communities.

3. A Cosmetic Chemist shall not engage in illegal work or cooperate with those who are so engaged. He/she shall refrain from associating with or allowing the use of his/her name by any enterprise of questionable character.

4. A Cosmetic Chemist shall carry on his/her professional work and act in a strict spirit of fairness to employers or employees, contractors and clients and always act in a spirit of personal helpfulness and fraternity toward other members of the chemical profession.

- a. He/she shall advertise only in a dignified manner, being careful to avoid misleading statements.
- b. He/she shall not use any unfair, improper or questionable methods of securing professional work or advancement.
- c. He/she may use all honorable means in competition to secure professional employment but shall not, by unfair means, injure directly or indirectly, the professional reputation, prospects or business of a fellow chemist after definite steps have been taken toward the latter's employment.
- d. He/she is obligated to give his/her employer reasonable notice when resigning his/her position. As an employer or superior, he/she shall be obliged to give his/her employee adequate notice.

5. If, in the Cosmetic Chemist's opinion, work requested of him/her by clients or employers seems to present improbability of successful results, he/she shall so advise before undertaking the work.

6. A Cosmetic Chemist shall be conservative in all estimates, reports, testimony, etc., and especially so if these are in connection with the promotion of a business enterprise or the protection of public interest.

7. A Cosmetic Chemist shall not accept compensation, financial or otherwise, from more than one interested party without the consent of all parties concerned and shall not accept commissions from outside parties on sales to his/her client or employer without their knowledge. He/she is, however, in no way debarred from accepting employment from more than one employer when there is no conflict of interests.

8. A Cosmetic Chemist shall exhibit all the fairness at his/her command whenever he/she reviews the professional work of chemists

- a. under his/her supervision or employ according to contract or otherwise;
- b. for proposals for grants and contracts;
- c. in connection with submitted papers and patents, etc.;
- d. for reasons of litigation;
- e. for other reasons. He/she shall not divulge matters which should be confidential.

9. When undertaking work for a client or employer, a Cosmetic Chemist preferably should enter into an agreement regarding the ownership of any and all data, plans, improvements, patents, designs or other records which he/she may develop or discover while in the employ of such a client or employer. He/she shall be diligent in fulfilling the requirements of such an agreement. In the absence of a written understanding he shall be guided by the following principles:

- a. If he/she uses information obtainable *only* from his/her clients or employer and which is not common knowledge or public property, any results in the form of designs, plans, inventions, processes, etc., shall be regarded the property of the employer.
- b. Special data or information obtained by a chemist from his/her client or employer or which he/she creates as a result of such information should be considered confidential.
- c. All work and results accomplished by the chemist outside of the field for which he/she was employed or retained are the property of the chemist.

10. A Cosmetic Chemist has the obligation to inform his/her employer or client and, if necessary, the appropriate Public Authorities of any product, offered for sale or otherwise distributed, which may injure or which does not conform to the standards and regulations promulgated by Public Authorities for the protection of the consumer.

11. A Cosmetic Chemist shall be diligent in exposing and opposing such errors and frauds as his/her special knowledge enables him/her to recognize.

12. All members and affiliates of the Society of Cosmetic Chemists are obligated to report any infractions of the principles of professional conduct coming to their attention to the Secretary of the Society of Cosmetic Chemists.