

# Chemical Supply Chain Management Program

## Cosmetics Regulations One-day Training Session

### Syllabus

Hosted by SCC, March 19, 2019



FACILITATED BY: RESPONSIBLE DISTRIBUTION CANADA

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The Society of Cosmetic Chemists (SCC) is offering a one-day condensed Cosmetics Regulations training session, facilitated by Responsible Distribution Canada.

Participants will obtain an understanding about establishing and sustaining a regulatory compliance program for importing, manufacturing, distributing and selling cosmetics in Canada.

### Scope

This condensed training session includes aspects of the registration of facilities, products and ingredients including what is anticipated in Canada for cosmetics regulations modernization.

Techniques about managing ingredients with respect to restrictions or prohibitions will be shared.

Analytical methods on determining the regulatory status of ingredients as they pertain to the Chemicals Management Plan will be discussed. A basic employer compliance program will be outlined for workers who handle cosmetic ingredients to comply with the Hazardous Products Act and Regulations (WHMIS).

Packaging materials and labelling claims will be discussed to ensure that participants understand the nuances between a cosmetic and a drug as they are defined by Health Canada.

Good manufacturing practices covering the entire procurement, manufacturing and sales cycle will be examined.

The training session will be presented as follows:

#### Part 1 Registration

- Facility
- Product
- Ingredients

#### Part 2 Ingredients

- Cosmetics Ingredients Hot List
- Chemicals Management Plan
  - New Substances Notification Regulations
  - Significant New Activity notices
  - Environmental Emergency regulations
- Workplace Hazardous Materials Information System

#### Part 3 Packaging and Labelling

- Cosmetics
- Raw materials

#### Part 4 Good Manufacturing Practices

- Qualified and trained personnel
- Premises
- Equipment
- Sanitation
- Training
- Quality controls
- Manufacturing controls
- Packaging
- Finished cosmetics testing
- Stability
- Record keeping
- Traceability and recall

Please note: A qualifying exam for participants who are interested in receiving their certification in *Cosmetics Regulations* will be available through Responsible Distribution Canada for an additional fee.

For more information regarding the *Cosmetics Regulations* exam/certification opportunity, please contact Responsible Distribution Canada directly at 905-332-8777.