

**SOCIETY OF COSMETIC CHEMISTS**  
**Charter of the Next Gen Advisory Group**

**Statement of Purpose**

The purpose of the Next Gen Advisory Group is to:

1. Provide direction and oversight of the Next Gen activities for the Society.
2. Assist the education advisory group in determining the best ways to service the Next Gen constituents.
3. Provide feedback to the Board of Directors and assist with strategy development to increase program visibility, engagement and impact.

**Membership & Terms**

The advisory group will consist of the following individuals, after completing an application and being affirmed by the Board, who shall serve as follows:

<b>Position</b>	<b>Term</b>
Chair	One (1) year – voting member
Vice-Chair	One (1) year – voting member
Committee Members (up to 11)	One (1) year – voting member
Staff – SCC Manager, Membership & Chapters	N/A – non-voting member
Staff – SCC Manager, Education & IT	N/A – non-voting member

- Vice-Chair shall ascend to the Chair position immediately following their term.
- Advisory group members shall consist of up to 11 additional members, including student members, academia representatives, and others as appropriate.
- All advisory group member terms are one (1) year in duration and, ideally, one-third to one-half the advisory group should rotate off each year.
- No advisory group member shall serve more than three (3) consecutive terms on the advisory group.
- All terms of service shall run concurrent with the organization’s fiscal year (January 1 – December 31).

**Authority & Responsibilities**

Operating within the Bylaws, policies and procedures as established by the Board of Directors, the advisory group has the authority to:

1. Conduct university outreach and develop and engagement strategy;
2. Securing data to determine the wants and needs of Next Gen constituents;
3. Evaluate and recommend a mentorship program format for Student, Junior, and early careerist General members;
4. Act as the advisory group for Next Gen Career Day; and
5. Assist with other projects, programs, or strategic initiatives as requested by the Board of Directors.

**Meetings**

The advisory group shall meet on an as-needed basis, but not less than quarterly, at such a time and place that will most effectively accomplish their task(s), including, but not limited to, face-to-face, teleconference, or video conference.

Attendance of twenty-five percent (25%) of members of the committee shall constitute a quorum. All questions brought before the advisory group for a vote must be affirmed by a simple majority of those present to be approved.

The advisory group shall have written meeting minutes and shall submit a written report to the Board of Directors (or Executive Committee, if requested) for their next meeting.

**Budget**

The advisory group shall operate in a fiscally responsible manner and within their budget as approved by the Board of Directors. Any requests for additional funding may be approved at the discretion of the Board of Directors.