

## Guidelines and Requirements for All National Board Positions

- Only **General Members** are eligible to run; (*Affiliate Members may apply for General Member status per Article II, Section 5.A. of the current SCC Bylaws, rev. Nov 2025*).
- Candidates are expected to serve out their current national or chapter office term in its entirety before assuming another elected Board position; current Chapter Treasurers-Elect and Chairs-Elect are not eligible to run for national board.
- All candidates are required to complete the online application and submit it by the published deadline; late or incomplete submissions will not be accepted.
- The application requires a statement highlighting how they will contribute to each of the Society's four (4) [strategic plan goals](#).
- Candidates who fail to submit the required ballot information to HQ by the published deadline shall not appear on the ballot.

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## Eligibility Policies

### Officers

**Vice President-Elect:** *Vice President-Elect is a three (3) year commitment, with subsequent succession to the offices of Vice President and President. There is a two-term limit for the office of President (per the SCC Bylaws, Article III, Section 8). Immediate Past President must serve out ex-officio board term in its entirety before considering another run for the Vice President-Elect position; i.e. a one-year hiatus from the board before returning.*

- Minimum membership requirement: Eight (8) most recent, consecutive years of SCC membership in good standing
- Must have served:
  - On the national Board of Directors as Secretary, Treasurer, or Area Director; **OR**
  - As a Chapter Chair **AND** made significant leadership/service contributions at the national level within the last 3 years on either COSA, Education, Governance, or Membership Committee

**Secretary:** *Secretary is a two (2) year commitment; must serve out the term in its entirety before assuming another elected board position.*

- Minimum membership requirement: Six (6) most recent, consecutive years of SCC membership in good standing
- Must have served:
  - A full term as Area Director; **OR**
  - A full term as national Treasurer; **OR**
  - As an elected local Chapter Officer **AND** made significant leadership/service contributions at the national level within the last 3 years on any national committee

**Treasurer:** *Treasurer is a two (2) year commitment; must serve out the term in its entirety before assuming another elected board position.*

- Minimum membership requirement: Six (6) most recent, consecutive years of SCC membership in good standing
- Must have served:
  - At least one full term (2 years) on the national Audit & Finance Committee **AND**
  - A full term as Area Director; **OR**
  - A full term as national Secretary; **OR**
  - A full term as Chapter Chair or Chapter Treasurer
- Preference given to candidates with accounting/finance/business background or experience

### Directors

**Area Director:** *Area Director is a three (3) year commitment; must serve out the term in its entirety before assuming another elected board position. No Area Director may serve consecutive terms on the Board, even if they would be representing another Area.*

- Minimum membership requirement: Three (3) most recent, consecutive years of SCC membership in good standing
- Must have held the following Chapter leadership position(s):
  - 1 full term of service as a Chapter Chair; **OR**
  - 2 full years of service as a Chapter Officer or Chapter Board Member

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## Campaign Policy Acknowledgement:

All candidates are required to read, sign, and submit the Campaign Policies and Guidelines adopted by SCC and agree to adhere to them. Candidates who violate policy shall be removed from the ballot; if the election is taking or has taken place and a violation is subsequently made known, the ballots cast for that candidate shall be invalidated.

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## Election Results Policy:

SCC HQ provides only the total number of votes cast and certified in published election results. Individual candidate vote tallies and the percentage of votes are not disclosed to anyone. Only the name of the winning candidate for each seat in the election shall be announced.

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